

Attachment #10
INSTRUCTIONS ON CHANGING THE ALTAR CANDLE WICK



All of the parish's altar candles utilize refillable paraffin oil as fuel. Each candle is comprised of a screw-on/off brass follower top (containing a brass (screw in/out) wick holder in its center) and a hard nylon tube into which the paraffin oil is pour and stored.

To replace a candle wick, first, unscrew the top candle brass follower from the nylon (hard plastic) tube containing the liquid candle paraffin oil.



Next, unscrew the wick applicator from its socket (in the top of the candle brass follower), pull it out, and safely dispose of it.

Retrieve a new wick and applicator.

Twist the end of the wick, so it can be threaded downward through follower (center hole for the wick applicator); this is similar to threading a string through a needle.



Then, place the new wick in the main candle follower hole (from top down) and it pull through.

Twist the replacement wick and applicator down into the center whole of the candle brass holder until hand snug.

Fill the hard nylon tube with liquid paraffin to the top surface, if/as needed.

Place the brass follower back on the candle tube and tighten it.

(Current as of: 08/25/2021)